

Farlow School PTA Meeting

12th November 2025

Present:

Staff: Alison Davies

Parents: Shelley Skipp, Fern Chadwick, Rachael Brown, Hannah Griffiths

Apologies: Rachel Smith (Staff)

Agenda:

1. Agree minutes from previous meeting and go through tasks to check they have been completed.
2. Committee Roles to be agreed and voted on
 - Chairmain
 - Secretary
 - Vice Secretary
 - Treasurer
3. Treasurers Report
4. PTA Spending for coming term(s)
5. Cauliflower Cards – feedback and amount raised
6. Bags2School – feedback and amount raised
7. Christmas gifts for pupils
8. Christmas events
9. Fete – confirm date for 2026
10. AOB
11. Date for next meeting

Minutes:

1. Minutes from last meeting – Shelley read through minutes. Still unsure as to where PTA skipping ropes are being stored. No other outstanding issues, minutes agreed.
2. Committee roles – RB proposed SS as chair, seconded by FC. SS proposed RB as secretary, seconded by FC. RB proposed HG as vice secretary, seconded by SS. SS proposed FC as treasurer, seconded by RB.

Committee roles for 2025/26 are as follows:-

Chair – Shelley Skipp

Secretary – Rachael Brown

Vice Secretary – Hannah Griffiths

Treasurer – Fern Chadwick

3. Treasurers report – the PTA raffle at the Annie performance and Bags2School did well, as did the fete. Fruit and Christmas gifts were the biggest expenses for the PTA. No expenses were listed for school trips. The PTA agreed to reimburse the school for the transport costs for the trips to the Botanical Gardens and Birmingham Central Mosque, which they had intended to pay for in the summer term. AD to forward invoices for transport to FC. FC to investigate a better savings account for the PTA Business Account.

4. PTA Spending – no whole school trips planned for the spring term yet due to uncertainty of the weather in the winter months. AD hoping to organise a trip after the February half term. Various other activities in the planning including a workshop with a poet/cartoonist and a large whole school art project. PTA happy to help fund some of the activities and trips. RB to liaise with school when more solid plans are in place.
5. Cauliflower Cards – we received a similar number of orders to last year. No exact figure on the amount raised but was similar to 2024. Everyone agreed it was a nice thing to do.
6. Bags2School – did really well despite Bag2School paying less per kg than in previous years. We appealed to the wider community which boosted donations to raise £84.
7. PTA fundraisers for spring term – planning to organise a coffee morning on Saturday 21st March at Farlow & Oretton Village Hall, to tie in with World Book Day and Mothering Sunday/Easter. The coffee morning will be advertised and aimed at the wider community, as well as parents from the school, in the hope of drawing in a larger crowd. AD suggested the school could display the children's work from World Book Day. HG suggested an Easter Egg Hunt and selling crafts made by the children in school for Mothers Day. FC suggested 'Easter Squares' where people pay £2 to choose a square or number, numbers are then drawn at random and the winner receives a prize (e.g. hamper, money etc.). We agreed this could make a nice alternative to a raffle.
8. Christmas gifts for pupils – FC confirmed they have been ordered.
9. Christmas events – Christmas Jumper Day on Thursday 11th December, PTA will ask for donations for the Christmas raffle. Friday 12th December whole school trip to see Dick Whittington at the Regal, PTA to pay for transport. Thursday 18th December Christmas Party day, AD to organise visit from Father Christmas. Friday 19th December Christmas performance, PTA to organise raffle, mulled wine, mince pies and squash for the children. SS will organise mince pies and cups for the mulled wine. PTA to look out for offers on mulled wine.
10. Fete date – Saturday 5th September 2026
11. AOB – Fete meeting arranged for Thursday 15th January at 6.30pm to agree a theme and plan schedule. FC to send out information about Easy Fundraising to parents again.
12. Date for next meeting – Wednesday 4th March at 6.30pm in School.

Please come and get involved with the PTA! We really need more people to join us and help with fundraising, especially working towards the fete. If you have any questions in advance about what is involved, please just ask.

Thank you for your support, Farlow PTA