

## Farlow School PTA Meeting

4<sup>th</sup> March 2026

### **Present:**

**Staff:** Alison Davies, Rachel Smith

**Parents:** Fern Chadwick, Rachael Brown

**Apologies:** Shelley Skipp, Hannah Griffiths

### **Agenda:**

1. Agree minutes from previous meeting and go through tasks to check they have been completed.
2. Spring Fundraiser – Coffee Morning 21<sup>st</sup> March
3. Easter Eggs
4. PTA Spending for coming term(s)
5. Fete Matters
6. AOB
7. Date for next meeting

### **Minutes:**

1. Minutes from last meeting – Read through minutes. No outstanding issues, minutes agreed.
2. Coffee Morning – AD and RS will put together display of the children's work incorporating some of the poetry they did with Mark Bardsley and their work from world book day. RB suggested we could use some of the artwork he did of the childrens pets. RB and HG to organise easter egg hunt. FC to organise squares – 100 squares @£2 per square and £20 float. RS will supply portable whiteboard for the squares. RB will contact Lorna and ask her to send out email asking for donations for hampers/prizes and cakes. RS to make an Easter Simnel cake with class 1. RB and HG to organise people to help in the kitchen – suggestions included Jayne and Ruth Downes, and Zella Bache. Decided we will ask for donations for tea, coffee and cake at the coffee morning, as opposed to prices for individual items.
3. Easter Eggs – Easter service will be on Thursday 26<sup>th</sup> March and Easter open morning will be Friday 27<sup>th</sup> March. PTA to buy 6 eggs as prizes for the 'decorate an egg' competition. FC to liaise with Ruth Downes from the Methodist church with regards eggs and activity booklets for the whole school.
4. PTA Spending – School council have requested some new playground equipment. PTA agreed that they would be happy to fund this. RB and FC suggested the PTA allocate £500 for the school to use, this is more straightforward than transferring money directly to the school account. The children will choose the equipment as part of learning how to do costing and budgeting. RB to respond to the school council via letter.  
No whole school trips planned at the moment. RB and FC suggested PTA would be happy to fund transport costs of any future whole school trips.  
School would like to undertake a large, whole school artwork project. RB and FC confirmed that PTA would be happy to contribute towards costs of an artist in residence and/or materials.  
FC to organise her mum coming into school to teach the children crochet.

5. Fete Matters – RB to check with HG if letter has been sent requesting use of the field adjacent to the village hall. RS confirmed she will play harp again, and we will use speakers for background music in between sets. AD confirmed class 42 will be “An animal made from recycled materials” to tie in with the childrens artwork this term. RB and FC suggested we amend class 39. RS confirmed class 1 will do “A model farm” to tie in with their project on farming. RB to find short passage written by David Attenborough for the handwriting class 43. RB to test given recipe.
  
6. AOB – RB suggested an up to date and more accessible Facebook group for the PTA. Agreed this needs to be a closed group with limited number of admins so it can be properly managed. RB also suggested collecting a ‘mailing list’ of current parents so the PTA can contact people directly. RB suggested sending a consent form home with children requesting name, email and phone numbers of parents wishing to be on the mailing list. RB will contact Lorna to check this is within to GDPR regulations. FC confirmed next Bags2school collection is on 30<sup>th</sup> April.
  
7. Date for next meeting – Wednesday 17<sup>th</sup> June 2026

**Please come and get involved with the PTA! We really need more people to join us and help with fundraising, especially working towards the fete. If you have any questions in advance about what is involved, please just ask.**

Thank you for your support, Farlow PTA